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quick facts on…

Getting to Know ePermitting

FEBRUARY 2009

The South Florida Water Management District is a regional, governmental agency that oversees the water resources in the southern half of the state. It is the oldest and largest of the state's five water management districts.

Our Mission is to manage and protect water resources of the region by balancing and improving water quality, flood control, natural systems, and water supply.

To improve customer service for Environmental Resource and/or Consumptive Use Permit applicants and reviewers, the South Florida Water Management District has launched an extensive online Application and Permit Information Database. Site users will have faster access to up-to-date permitting information and can complete and manage many different types of applications online.

Benefits for Everyone

www.sfwmd.gov/ePermitting is the online system and database where anyone can access details about pending and issued permits. No account is needed to access this information.

Application and/or permit searches can be conducted using the permit or application number, names of people involved in the project or the project name, county, land use category or date range. Information about South Florida Water Management District permit types, criteria, rules and forms, consent agreements and rulemaking notices is also available.

Information about permit criteria, rules and forms, consent agreements and rulemaking notices from other participating agencies is available online at: www.flwaterpermits.com.

Additional Services for ePermitting Account Holders

Customers who register with the South Florida Water Management District ePermitting system can use additional helpful online features including:

• Submit Environmental Resource and Consumptive Use permit applications and applications to modify existing permits

• Submit additional application details or application changes

• Submit information about permit compliance

• Request permit transfers when property ownership changes

• Submit and access comments made by other government agencies

• Subscribe to receive notifications of newly received applications, issued permits, regulatory consent agenda and rulemaking information

• Submit phosphorus budget requests

• Access fee schedules and automatically calculate permitting fees
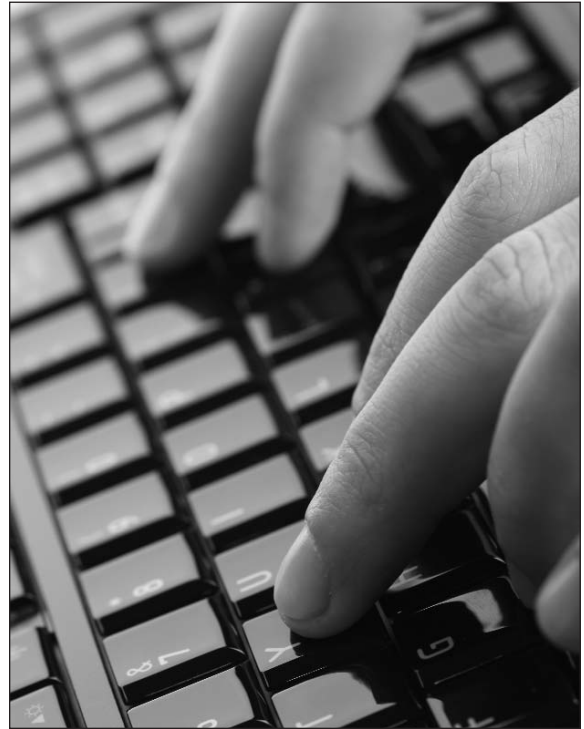
sfwmd.gov/ePermitting

Fee Payment for Permit Applicants

Applications for new Environmental Resource and/or Consumptive Use Permits may be submitted online through the **www.sfwmd.gov/ePermitting** site. The system accepts online fee payments for new permit applications only. Electronic checks, Visa and MasterCard are accepted.

For applications that have already been received by the District, permit requesters can pay fees by check using standard mail or by phone using a Visa or MasterCard. To make a phone payment, call the District at (561) 682-6907 or (561) 682-6905.

Registering for an ePermitting Account

To create an ePermitting account and access to additional services, visit the home page at **www.sfwmd.gov/ePermitting**. Click the "Login" tab found on the top right side of the page. On the next page, choose "sign in here" found below the user name and password boxes. From the Register User/Registration Update page, fill in the boxes and click the "submit" button at the bottom of the page.

ePermitting Notice Service

ePermitting account and non-account holders can use the notice search engine to retrieve details on newly received applications, permits, regulatory consent agendas and rulemaking. From the home page at **www.sfwmd.gov/ePermitting**, click "Noticing Search" in the column on the left side of the page. From there, select the preferred search options and click the "Run Report" button.

ePermitting account holders can also subscribe to receive notice details in a weekly report that can be customized by each user. For a subscription to the notice service, visit **www.sfwmd.gov/ePermitting**, and click the "Login" tab found on the top right side of the page. After logging on, click subscribe. Next, choose the types of notices and the specific counties and/or permit types to be included in the weekly report.

For More Information

Detailed instructions for effectively navigating and using the Application and Permit Information Database and submitting permit applications online are available on our Web site at: **www.sfwmd.gov/ePermitting** (Web site address is case sensitive). Click "Getting Started" in the written introduction.

For additional questions about using ePermitting with the South Florida Water Management District, send an email to **epermits@sfwmd.gov**; or call Administrator Mary McNamara at (561) 682-2918 or email her at **mmcnamar@sfwmd.gov**.

To request permit copies or receive permit research assistance, send an email to **permits@sfwmd.gov**.